Soldier Hollow Charter School Board of Trustee Meeting

June 24, 2025

3444 West 3000 South, Heber City, Utah

(All times listed are approximate.  The Board reserves the right to vote on any item on the agenda)

The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

**Welcome (Call to order) and Roll Call:** (6:30pm) Amy Lusby call to order 6:38pm. Board roll call Josh Cooke, Tyler Partridge, AmyLusby , Lindsay Jepperson, Erin Merryweather

**Public Comment:** (6:35 pm)-  The public may address any issue not related to items already on the agenda.  Please refer to our Public Comment at Board Meetings Policy for procedures. The Board will not allow public comment that could violate the privacy rights of individual students or staff members.  The School, Board Members, and Staff are required to protect the privacy of students, and specific student related issues under Federal and State law including the Federal Education Rights Privacy Act.  Additionally, the Board will not allow public comment related to individual Staff Members that calls into question Staff member’s character, professional competence, and/or handling of specific student related issues.  Should attendees wish to provide the Board with comments that may potentially violate the privacy rights of students or staff members, they may submit the comments to the Board in advance of the meeting via theboard@myshcs.org.  The Board may then use their discretion to a) allow the individual submitting the comment to read the statement during public comment, b) may have a board member read the statements to the public during the public comment, possibly omitting any language that could violate privacy laws, or c) may accept the comment as a private communication to the board which the board will then take under advisement. The public should be aware that the Board is unable, by State law, to deliberate or take action on items raised during the public comment time in a Board meeting if they do not appear on the publicly noticed agenda.

Read by Tyler Partridge. No public present

**Reports:** (6:45 pm) Board Committees Report– Board Action may be required – (10 min)

1. Mountain City Basketball Presentation – Would like a partnership with the school. Use the gym for their basketball team and offer free clinics to SHCS students and discounted rates to students. They cover all liability insurance. Would be after hours. Up to 4 days a week. Would there be supervision needed at the school? Hours would be in 3 hour blocks whenever works best. Also bringing games up to Heber Valley. Someone does need to be from SHCS to supervise.

 2. PTO (Parent Teacher Organization):

* Recent events – Field day was great. Awesome gifts for everyone at the end of the year. PTO really stood out this year. Still funds to be used for recess equipment or other things.
* Future events and preparations – None at this time.

3. Administration Team Report: (20 min)

* Director – Created Place Based Education Course, 7 teachers completed so far. Recognized years of service with lanyards and pins. Have incoming teachers complete course by the end of the summer. Professional Learning Teams. Building a Library of Professional Learning. Secured SRO for next year. Strengthened support staff and implementing more consistent training. Some successful community events. Focus for 25/26 – academic progress could have been better. We are collaborating to help with the most well rounded students. Student behavior, accountability, psychological safety. Understanding all of the personalities in the building and working well with everyone. Work in areas of strengths. Building up of teacher leaders this year. Renae Higginson (Santos) will help with Middle School next year as the team lead. Have decided to go back to a 7 period block for middle next year. Osprey outreach for middle school.
* Enrollment -
* Academic Excellence -
* Wish List for the school/School Projects
* Assistant Director –
* Safety – Impact Suite - What safeguards do they have in place. Is this uniquely Utah?
* Special Ed Director – 1 part time paraprofessional who went through the Appel program who will be full time next year.

4. Financial Accountability Committee: (15 min) Rich Eccles and Tyler Partridge

* Financial statement from prior Month – Annual Fraud Risk Assessment FY25 reviewed and complete.
* Final FY25 - approve a final FY25 budget. Shows a projected budget deficit of $699k. Always tried to keep the donation separate, we are now showing it. We have to be within 5%
* Initial FY26 – We don’t have COVID money. The money we are showing is now is based on 323 student count. According to Dave today he is thinking 340 students. We will have a cushion with that count.

5. Facilities and Transportation updates: Mike Bronson

Lawn is green again, sprinklers working. 1 bid for tile in bathrooms from ACE tile for $23,500 for all 6 bathrooms up 4ft. Changed the bid a bit to go around urinals and toilets. Waiting on 2 more bids. People coming to measure for our crash pads. Mike needs to renew his bus license.

6.Capital Projects – (15 min) 

* Remodel & arena buildout –nothing right now.
* Fundraising efforts – getting permission from the Burns Foundation to use funds for infrastructure. Trying to Piece it out. Initial bid on kinder requires a RFP.

7. Policy review and update (10 min)

Review of paid medical leave policy (state mandated policy update) - reviewed

8. Executive Committee Report: (10 min) Amy Lusby

Dave already reviewed most of what we went through in executive committee. Tyler Partridge is leaving the board as the treasurer. Lindsay Jepperson resigns her position as board secretary. Tabling until next meeting when we can nominate a new secretary. We have 2 open positions.

Appointment of new board members – Erin Merryweather would like to nominates Josh Cooke as board treasurer

**Possible Action Items**:

* Accept the Financial report from April and May – May is not complete – Tyler Partridge makes a motion to approve April financials, Josh Cooke second all in favor no opposed motion carries
* Approve FY25 Final Budget – Tyler Partridge motions, Josh Cooke second all in favor no questions no opposed motion passes
* Approve Initial FY26 Budget – Tyler Partridge asks for comments, makes a motion, Lindsay Jepperson second, any questions, all in favor no opposed motion passes
* Approval of possible budget adjustments
* Approval of the Meeting minutes from prior months – Table – incorrect minutes in packet
* Approval of possible Policy Updates/Changes – Lindsay Jepperson motions to approve SHiNE policy change to K-8 teachers and remove “a”, Tyler Partridge second all in favor no opposed, motion passes. Paid parental leave and postpartum policy, Erin Merryweather motions and Lindsay Jepperson seconds all in favor no opposed motion passes
* Appointment of new board members – Erin Merryweather motions that Josh Cooke takes over as treasurer, Lindsay Jepperson second, all in favor no opposed. Motion passes

**Adjourn meeting**: Closed session to discuss personnel. Erin motions to go into closed session. Roll Call Erin Merryweather, Lindsay Jepperson, Amy Lusby, Tyler Partridge, Josh Cooke

Closed Session: Soldier Hollow Charter School reserves the right to enter into a closed executive session for one or more of the purposes outlined in §52-4-205 of the Utah Code of Open and Public Meetings Act.

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